

**Highland Local School District  
Regular Board Meeting  
July 15, 2009**

The Highland Board of Education met at 7:00 p.m. on the above date with board members Kathy Belcher, David Gleason, Robert Sears, and William Short. Ken Stuff was not in attendance.

Also in attendance were Rachel Mendell of The Morrow County Sentinel, Tim Hass, Gary Grossman, Jim Geib, Charlotte Chipps, Suzi Lyle, Andi Vukovich, Mike Hoyng, David Peck, Bill Dodds, Amy Stewart, and Tim Hilborn.

**(09-07-110) Approve Minutes**

Sears moved and Gleason seconded that the minutes of the June 17, 2009 regular meeting be approved as presented.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-111) Approve June Financial Statement**

Short moved and Belcher seconded to approve the June 2009 Financial Statement as presented.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-112) Consent Agenda Items**

Sears moved and Belcher seconded that the following items be approved/accepted as presented:

**112-A Accept Resignation**

Accept the resignation of the following personnel as presented:

Nathan Huffman                      High School Math

**112-B Approve Highland FFA Trip**

Approve Highland FFA Trip to Indianapolis, Indiana from October 21-24, 2009 for the National FFA Convention.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-113) Employ Personnel by Supplemental Contract for Extended Service Days**

Belcher moved and Gleason seconded that the following certified personnel be employed by supplemental contract for extended service days for the 09-10 school year. Salary based on daily rate.

Anagene Loebick                      Grant Writer                      20 days

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-114) Employ Certified Personnel by Supplemental Contract for the 2009-2010 SY**

Gleason moved and Sears seconded that the following personnel be employed by supplemental contract for the 2009-2010 school year:

Terrance Wooff	Ass't. Cross Country	(4+ yrs. exp.)
Joseph Oder	M.S. Sports Coordinator	(4+ yrs. exp.)

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-115) Approve Administrator Salary Step**

Sears moved and Gleason seconded to approve the following administrator salary steps.

Mr. Dodds-Principal, High School	Step 2
Mr. Hoyng-Assistant Principal, High School	Step 7
Mr. Terrill-Principal, Middle School	Step 5
Mrs. Knechtly, Principal, North Elementary	Step 5
Mr. Winkelfoos, Principal, West Elementary	Step 6
Mr. Lambka, Principal, Central Elementary	Step 6

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-116) Approve Biodiesel School Bus Grant**

Belcher moved and Sears seconded to approve the B20-Biodiesel School Bus Grant issued by the Ohio Department of Development, Ohio Energy Office in the amount of \$11,385.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed

**(09-07-117) Approve Telephone Services Policy**

Belcher moved and Gleason seconded to approve Telephone Services Policy as presented.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-118) Approve Selover Library Operating Levy**

Gleason moved and Belcher seconded to approve the following resolution:

WHEREAS, the Board of Library Trustees of the Selover Public Library, of Morrow and Delaware Counties, Ohio (the "Library"), a public library subject to the jurisdiction of Highland Local School District, as its taxing authority, has passed a resolution requesting the Highland Local School District Board of Education of Morrow and Delaware Counties, Ohio to seek voter approval of a tax levy for current expenses of the library.

WHEREAS, the Morrow County Auditor has certified that such tax will generate \$148,000.00 during the first year of collection, based on the current assessed valuation of the territory of the library of \$197,701,620.00;

NOW THEREFORE, BE IT RESOLVED by the Highland Local School District Board of Education of Morrow and Delaware Counties, Ohio, that:

Section 1 It is hereby necessary to levy a tax in excess of the ten mill limitation for the current expenses of the Library.

Section 2 The question of such tax levy shall be submitted to the electors of the Library at the election to be held therein on November 3, 2009. The Library shall reimburse Highland Local School District of Morrow and Delaware Counties, Ohio for costs of the election as certified by the Board of Elections of Morrow and Delaware Counties, Ohio.

Section 3 Such tax levy shall be at a rate not exceeding .75 mill for each one dollar of valuation, which amounts to 7.5 cents for each one hundred dollars of valuation, for a continuing period of time.

Section 4 Such levy shall be placed upon the tax list and duplicate for the current tax year, commencing in 2009, first due in calendar year 2010, if a majority of the electors voting thereon vote in favor thereof.

Section 5 This board finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the territory of the Library and for the residents of the territory of the Library.

Section 6 The form of the ballot to be used at said election shall be substantially as follows:

An additional tax for the benefit of the Selover Public Library for the purpose of current expenses at a rate not exceeding .75 mill for each one dollar of valuation, which amounts to seven and one half (7.5) cents for each hundred dollar of valuation for a continuing period of time, commencing in 2009, first due in calendar year 2010.

\_\_\_\_\_ FOR THE TAX LEVY

\_\_\_\_\_ AGAINST THE TAX LEVY

Section 7 The Highland Local School District Board of Education of Morrow and Delaware Counties, Ohio shall and are hereby directed to certify a copy of this resolution to the Board of Elections of Morrow County, Ohio, not later than August 20, 2009.

Section 8 It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-119) Accept Bid Withdrawal**

Sears moved and Gleason seconded to accept the bid withdrawal of Clouse Construction Corp. for the Highland Athletic Building project as presented.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-120) Award Athletic Building Contract**

Belcher moved and Short seconded to approve the following resolution:

WHEREAS, bids were received on July 7, 2009, for the additions to the athletic building for the and the apparent low responsive bid was submitted by **Hass Builders** in the base bid amount of **\$353,500.00** and **J&F Construction** in the base amount of **\$356,760.00**; and

WHEREAS, the Architect met with representatives of the two apparent low bidders, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount, evaluated the experience and qualifications of the bidder to perform the specified work, and prepared, in consultation with the Architect, recommending that the Athletic Building Addition contract be awarded to **Hass Builders**, as the lowest responsible bidder, in the total amount of **\$364,700.00**, which includes Alternates 1 and 4;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Highland Local School District as follows:

1. The Board President, Superintendent, and Treasurer are authorized to sign, as required, a Contract between the Board and **Hass Builders**, and any related documents, to document the award of the early site work contract.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-121) Employ Personnel by Supplemental Contract**

Gleason moved and Belcher seconded to employ the following certified staff by supplemental contract for the 2009-2010 school year.

Eileen Ruffing	Assistant Band Director	(4+ yrs. exp.)
Donna Kellett	Associate Band Director	(0 yrs. exp.)
Joseph Ulrey	Ass't. Football Coach	(0 yrs. exp.)

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-122) Award Foundation/Shell Contract**

Sears moved and Belcher seconded to approve the following resolution:

WHEREAS, two (2) bids were received on June 30, 2009, for the foundation/shell work for the improvements being designed and constructed as part of the Ohio School Facilities Commission's Classroom Facilities Assistance Program project (the "Project"), and the apparent low bid was submitted by Adena Corporation in the base bid amount of \$962,700.00; and

WHEREAS, the Construction Manager met with representatives of the apparent low bidder, reviewed the bid to verify that the bidder had included the work, equipment, and materials specified in the bid amount, evaluated the experience and qualifications of the bidder to perform the specified work, and prepared, in consultation with the Architect, the attached letter of recommendation dated July 15, 2009, recommending that the foundation/shell contract be awarded to Adena Corporation, as the lowest responsible bidder, in the total amount of \$962,700.00, which includes the Base Bid amount of \$959,000.00 and Alternate H-A5 in the amount of \$3,700.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Highland Local School District as follows:

1. Based upon the recommendation of the Construction Manager and Architect, the Board awards the foundation/shell contract for the Project to Adena Corporation in the total amount of \$962,700.00, which includes the base bid of \$959,000.00 and the cost for Alternate H-A5 of \$3,700.00, subject to the approval of the OSFC.
2. The Board President, Superintendent, and Treasurer are authorized to sign, as required, a Contract between the Board and Adena Corporation, and any related documents, to document the award of the foundation/shell contract.

Roll Call: Belcher yea, Gleason abstain, Sears yea, Short yea;  
Motion passed.

**(09-07-123) Recognition of Mr. Bill Dodds**

Short moved and Sears seconded to recognize Mr. Bill Dodds for receiving his doctorate.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.

**(09-07-124) Adjourn This Meeting and Confirm Next Meeting Date**

Short moved and Sears seconded that this meeting be adjourned. The next meeting of the Highland Board of Education will be held at 7:00 p.m. on August 12, 2009 in the High School Library.

Roll Call: Belcher yea, Gleason yea, Sears yea, Short yea;  
Motion passed.